

## **Policy for Inactive clients**

- What type of documentation (both inward and outward) undertake for closure of account.
  - If any client wishes to close his trading account with us then he has to inform us in writing. His account is checked thoroughly and all the dues, owing to him / us are settled. Any margins lying with us by way of securities / cheques are returned to respective clients. His exposure is blocked and unique client code is mapped out of the terminal.
- In case of dormant account (six month), what extra caution taken before execution of trade in such account If no trade is executed in trading account for a minimum period of six months then that particular account is blocked for any further trades. If client intends to restart trading in the account then he / she has to submit a request letter for restarting the account along with self attested identity proof or any other document as required by us.
- Procedure adopted in case of very old dormant account (2 years old) If no trade is executed in trading account for a minimum period of 2 years then that particular account is blocked for any further trades. If client intends to restart trading in the account then he / she has to personally visit our office along with the request letter for restarting the account along with self attested identity proof or any other document as required by us.

FOR ARHAM WEALTH MANAGEMENT FUT. LTD.

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